

Trees For Tomorrow

Golf Outing Fundraiser Event Volunteer Positions 2016

Event	Position	Description	Position Date	Hours
14th Annual Scholarship Golf Outing	Fundraiser	Are you an extrovert? Do you love a challenge? Be brave and fearless helping us raise funds and donations for our event. You'll make phone calls to various organizations and ask for their support as a sponsorship or through a donation to our raffles and auctions. You'll follow up with ending them sponsorship or donation forms and arrange for pickup of items. Overall duties are to work with Trees staff and other volunteers to put together a silent auction for our golf outing fundraiser; Follow up with prospects with phone calls or personal visits to solicit or pick up silent auction items; Record items as received.	3-6 months prior to event	Self-paced position to starts 3-6 months prior up until event.
14th Annual Scholarship Golf Outing	Set Up	Help set up the registration area the night before the event. This will take about 2 hours.	Friday, June 03, 2016	5:00 PM to 7:00 PM
14th Annual Scholarship Golf Outing	Floater	Fixers for anything and everything, will help where ever necessary. Will drive golf cart on golf course as necessary.	Friday, June 03, 2016	7:00 AM to 4:00 PM
14th Annual Scholarship Golf Outing	Golfer Registration	Responsible for checking in each player and ensure they receive appropriate instruction for the day. Notify each player of pertinent information. registration begins at 7:15 am for the 8:30 Shotgun, though some players may begin arriving before then. Volunteers assisting with registration will work closely with the Event Coordinator. This is a shorter shift typically lasting about 2 hours.)	Friday, June 03, 2016	7:00 AM to 8:30 AM
14th Annual Scholarship Golf Outing	Greeting	Volunteers are responsible for ensuring that each golfer has everything they need and they know where they are going AFTER going through registration and as they leave the clubhouse. This is a short shift typically only lasting about 1 1/2 hours.	Friday, June 03, 2016	7:00 AM to 8:30 AM
14th Annual Scholarship Golf Outing	Volunteer Check In	Responsible for checking in all volunteers and making sure each understands duties and responsibilities. Ensure each volunteer receives a name badge and T-Shirt if necessary. Direct any volunteer questions to Kristine or Cheryl. Volunteers will begin arriving at 7:00 am. This is a short shift typically only lasting about 1 1/2 hours.	Friday, June 03, 2016	6:30 AM to 8:30 AM
14th Annual Scholarship Golf Outing	Emcee	Our emcee greets the golfers when seated for lunch thanking them for their attendance and generosity in supporting our mission. Recognizes	Friday, June 03, 2016	1:00 PM to 3:00 PM

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		each volunteer and thanks them all for their hard work. Then the real fun begins as this position will draw raffle tickets and announce winners of raffles, games, and contests. This position sets the mood of the afternoon.		
14th Annual Scholarship Golf Outing	Event Photographer	Document with pictures the event to be posted on Facebook within 2 weeks after the event. Include the following photos: golfers registering/checking in photos of all golfers, foursomes, on the course, hole sponsor signs on the actual hole, presenting sponsor signs, sponsors displaying at their designated holes, contests/games on the course, golf carts staged and ready to go prior to shotguns, putting green while golfers are warming up, driving range while golfers are warming up, lunch, volunteers, silent auction area, inside and outside the clubhouse, etc. This person needs to be very outgoing and not afraid to request the golfers to be in photos. Expect to be at the course for at least 6 hours.	Friday, June 03, 2016	7:00 AM to 4:00 PM
14th Annual Scholarship Golf Outing	Hole-In-One at the Tee	Participant pays \$5 or gives you their Hole-in-One ticket as proof they prepaid for the game. The volunteer at the tee should record the amount paid by each golfer on the roster. You need to watch each shot from the tee to see if it is a hole-in-one. You are considered a witness to any claim of a hole-in-one and will have to sign as a witness should any player achieve a hol- in-one. You will be signing this official witness statement: "We affirm that we were officially assigned and did witness all contestants' shots at the above event hole during the above event. We witnessed the contestant listed above make a hole-in-one, from the official distance, without taking any practice, substitute or "mulligan" shots." Keep track of the teams that go through on the roster so you know when everyone has golfed. Turn in your volunteer bag and money bag to the Event Coordinator and you can come back to the Clubhouse for an awesome lunch. This is a long shift lasting from 45 minutes prior to the shotgun through the entire round of golf. Expect to be at the course for at least 6 hours.)	Friday, June 03, 2016	8:30 AM to 1:30 PM

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14th Annual Scholarship Golf Outing	Hole-In-One at the Green	Watch where tee shot for each player lands. You need to watch each shot from the tee to see if it is a hole-in-one. You are considered a witness to any claim of a hole-in-one and will have to sign as a witness should any player achieve a hole in one. You will be signing this official witness statement: "We affirm that we were officially assigned and did witness all contestants' shots at the above event hole during the above event. We witnessed the contestant listed above make a hole-in-one, from the official distance, without taking any practice, substitute or "mulligan" shots." Keep track of the teams that go through on the roster so you know when everyone has golfed so you can come back to the Clubhouse for an awesome lunch. This is a long shift lasting from 45 minutes prior to the shotgun through the entire round of golf. Expect to be at the course for at least 6 hours.	Friday, June 03, 2016	8:30 AM to 1:30 PM
14th Annual Scholarship Golf Outing	Challenge: Closest to the Water (without going in)	Set up of this hole requires a marker for players to write their names on and a length of rope for measuring (the golf course will do this). Stay near the green to help measure and mark the results throughout the day. Keep track of the teams that go through on the roster so you know when everyone has golfed and you can come back to the Clubhouse for an awesome lunch. This is a long shift lasting from 45 minutes prior to the shotgun through the entire round of golf. Expect to be at the course for at least 6 hours. Bring in the marker after the last group plays so we can post the results.	Friday, June 03, 2016	8:30 AM to 1:30 PM
14th Annual Scholarship Golf Outing	Challenge: Longest Putt	Set up of this hole requires a marker for players to write their names on and a length of rope for measuring (the golf course will do this). Stay near the green to help measure and mark the results throughout the day. Keep track of the teams that go through on the roster so you know when everyone has golfed and you can come back to the Clubhouse for an awesome lunch. This is a long shift lasting from 45 minutes prior to the shotgun through the entire round of golf. Expect to be at the course for at least 6 hours. Bring in the marker after the last group plays so we can post the results.	Friday, June 03, 2016	8:30 AM to 1:30 PM

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Event	Position	Description	Position Date	Hours
14th Annual Scholarship Golf Outing	Challenge: Longest Drive (in the fairway)	Set up of this hole requires a marker for players to write their names on and a length of rope for measuring (the golf course will do this). Stay near the green to help measure and mark the results throughout the day. Keep track of the teams that go through on the roster so you know when everyone has golfed and you can come back to the Clubhouse for an awesome lunch. This is a long shift lasting from 45 minutes prior to the shotgun through the entire round of golf. Expect to be at the course for at least 6 hours. Bring in the marker after the last group plays so we can post the results.	Friday, June 03, 2016	8:30 AM to 1:30 PM
14th Annual Scholarship Golf Outing	Challenge: Closest-to-the-Pin (in two)	Set up of this hole requires a marker for players to write their names on and a length of rope for measuring (the golf course will do this). Stay near the green to help measure and mark the results throughout the day. Keep track of the teams that go through on the roster so you know when everyone has golfed and you can come back to the Clubhouse for an awesome lunch. This is a long shift lasting from 45 minutes prior to the shotgun through the entire round of golf. Expect to be at the course for at least 6 hours. Bring in the marker after the last group plays so we can post the results.	Friday, June 03, 2016	8:30 AM to 1:30 PM
14th Annual Scholarship Golf Outing	Black Widow Check In	Each team can purchase a golf ball (The Black Widow) prior to the shotgun start. Each team will pay you \$10 or will give you a Black Widow Contest Ticket as proof they prepaid to play. Register teams for black widow contest; provide participating teams with black ball and mark it to indicate the team it belongs to. Keep track of the teams that register on the roster. After all the teams have registered, give your registration roster to your Supervisor.	Friday, June 03, 2016	7:00 AM to 8:30 AM
14th Annual Scholarship Golf Outing	Black Widow Check Out	Each team can purchase a golf ball (The Black Widow) prior to the shotgun start. Obtain the Black Widow Check-in Roster from your Supervisor. Teams who didn't lose their ball will turn it into you for a 50/50 cash prize drawing ticket. Put (1) numbered raffle ticket into your ticket container for each player and give the other half to the player. Using your roster, keep track of the teams so you know when everyone has golfed. Turn in	Friday, June 03, 2016	1:00 PM to 2:00 PM

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14th Annual Scholarship Golf Outing	Putting Contest	<p>youraffle container to the Event Coordinator and you can enjoy an awesome lunch.</p> <p>Each golfer will pay you \$5 or will give you a Putting Contest Ticket as proof they prepaid for two tries. To start, put (1) numbered raffle ticket into your bag for each player just for playing and give the other half to the player. Provide the golfers with additional 5 or 10 tickets as appropriate, depending on the success of their shot. You can allow them to buy up to two more putts. The golfer must putt from behind the line (20 feet from hole). Keep raffle tickets in the bag for the drawing later in the day. The volunteer should record the amount paid by each golfer on the roster. Keep track of the teams that go through on the roster so you know when everyone has golfed. Turn in your volunteer bag and money bag and raffle container to the Event Coordinator and you can come back to the Clubhouse for an awesome lunch. This is a long shift lasting from 45 minutes prior to the shotgun through the entire round of golf. Expect to be at the course for at least 6 hours.</p>	Friday, June 03, 2016	8:30 AM to 1:30 PM
14th Annual Scholarship Golf Outing	Chipping Contest	<p>Each golfer will pay you \$5 or will give you a Chipping Contest Ticket as proof they prepaid for two tries. To start, put (1) numbered raffle ticket into your bag for each player just for playing and give the other half to the player. Provide the golfers with additional 5 or 10 tickets as appropriate, depending on the success of their shot. You can allow them to buy up to two more chips. The golfer must chip 45 feet from hole. Keep raffle tickets in the bag for the drawing later in the day. The volunteer should record the amount paid by each golfer on the roster. Keep track of the teams that go through on the roster so you know when everyone has golfed. Turn in your volunteer bag and money bag and raffle container to the Event Coordinator and you can come back to the Clubhouse for an awesome lunch. This is a long shift lasting from 45 minutes prior to the shotgun through the entire round of golf. Expect to be at the course for at least 6 hours.</p>	Friday, June 03, 2016	9:30 AM to 1:30 PM

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14th Annual Scholarship Golf Outing	Betting Hole Contest at the Tee	Each golfer will pay you \$5 or will give you a Betting Hole Ticket as proof they prepaid to play. To start, put (1) numbered raffle ticket into your bag for each player just for playing and give the other half to the player. Provide the golfers with additional 5 or 10 tickets as appropriate, depending on the success of their shot. The volunteer at the green will notify you where the ball lands. Keep raffle tickets in the bag for the drawing later in the day. The volunteer should record the amount paid by each golfer on the roster. Keep track of the teams that go through on the roster so you know when everyone has golfed. Turn in your volunteer bag and money bag and raffle container to the Event Coordinator and you can come back to the Clubhouse for an awesome lunch. This is a long shift lasting from 45 minutes prior to the shotgun through the entire round of golf. Expect to be at the course for at least 6 hours.	Friday, June 03, 2016	8:30 AM to 1:30 PM
14th Annual Scholarship Golf Outing	Betting Hole Contest on the Green	A 10' radius should already be marked around the hole for you. Watch where tee shot for each player lands. Notify the volunteer at the tee where the ball lands. The volunteer at the green will notify the volunteer at the tee where the ball lands. Keep track of the teams that go through on the roster so you know when everyone has golfed and you can come back to the Clubhouse for an awesome lunch. This is a long shift lasting from 45 minutes prior to the shotgun through the entire round of golf. Expect to be at the course for at least 6 hours.	Friday, June 03, 2016	8:30 AM to 1:30 PM
14th Annual Scholarship Golf Outing	Dice Roll Contest	Each golfer will pay you \$1 to play. Provide the golfers with the 5 dice and let them role the dice in the dice box. If the player successfully spells "TREES" they are a winner. Award winners with a logo'd item. The volunteer should record the amount paid by each golfer on the roster. Keep track of the teams that go through on the roster so you know when everyone has golfed. Turn in your volunteer bag and money bag and raffle container to the Event Coordinator and you can come back to the Clubhouse for an awesome lunch. This is a long shift lasting from 45 minutes prior to the shotgun through the entire round of golf. Expect to be at the course for at least 6 hours.	Friday, June 03, 2016	8:30 AM to 1:30 PM

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14th Annual Scholarship Golf Outing	Mulligans	During checkin of players, sell mulligan tickets (\$5.00 per ticket) to players up to two per player. Explain to the player how to use the mulligan One can be used per player for each nine holes. A Mulligan can be used to redo any shot with the exception of Hole #13, (the Hole-in-One contest.)	Friday, June 03, 2016	7:00 AM to 8:45 AM
14th Annual Scholarship Golf Outing	Silent Auction Monitors/Closers	Monitor Silent Auction; Efficiently close items that were purchased at "Guarantee Bid" price. Answer attendee questions; Encourage bidding and conversation about silent items; Remove silent bids when respective silent auction closes; Bring closed bid forms to the "Check Out" area for volunteers to process. You'll walk the silent auction and remove bidding sheets if an item has been purchased at its "Buy it now" price. You'll also close the silent auctions at the designated times. Circle winners' bid numbers and deliver to the registration desk.	Friday, June 03, 2016	7:00 AM to 4:00 PM
14th Annual Scholarship Golf Outing	Raffle Assistant	If you have boundless energy, pay attention to details and can be quiet as a mouse then this is the volunteer gig for you! We need help with running raffle items to winners, and running docs from recorders to data entry. This volunteer job takes place during dinner; if you sign-up for this job you should sit for our lunch prior to the start of the raffle.	Friday, June 03, 2016	1:00 PM to 4:00 PM
14th Annual Scholarship Golf Outing	Clean Up Crew	We need some muscles to help load supplies in vehicles to take back to Trees campus; Two volunteers will do out on the course and collect sponsorship signs and display them at the exit for golfers to see as they leave for the day.	Friday, June 03, 2016	3:00 PM to 4:00 PM
14th Annual Scholarship Golf Outing	Event Follow up	How can you pass this up? An opportunity to be thankful for the sponsorships, donations, and the attendance is yours. Help us send thank you notes and donation receipts.	Monday, June 13, 2016	8:00 AM to 3:00 PM